

Member Information Service

Cabinet Grants Decisions – 22 August 2022

The following decisions have been made by the Cabinet Grants Panel at their meeting held on Monday 22 August 2022 and will come into effect at 10.00 a.m. on Friday 2 September 2022 unless the call-in procedure is activated. If you wish to request that a proposed decision is called in, please contact Member Services on 01444 477222 (Option 2) or email (committees@midsussex.gov.uk) in addition to making a written request to the Monitoring Officer, Tom Clark.

Corporate Grant Schemes - Release of S106 Contributions

The Cabinet Grants Panel agreed:

1. That £60,000 of S106 Formal Sport Contributions is released to upgrade the existing tennis court surface at Lindfield Common, Lindfield.
2. That £9,906 of Section 106 Contributions be released to Copthorne Sports & Community Association to fund the purchase and installation of acoustic cladding in the main hall.
3. That £8,326 of Section 106 Contributions be released to Bolnore Village Community Partnership to fund the supply and fit an acoustic wall at the Woodside Pavilion, Haywards Heath.

Corporate Grant Schemes - Recommissioning of Community Support and Advice Provision

The Cabinet Grants Panel agreed to:

1. Note the outcome of the procurement process for Community Support and Advice Services carried out by West Sussex County Council (WSCC) on behalf of the Districts and Boroughs and agree that Mid Sussex District Council enter into a contract with Citizens Advice West Sussex on the terms set out in this report.
2. Note the contract sum payable for 2022-2028 is within the annual budget allocation of £119,365.

Microbusiness Grant Scheme

The Cabinet Grants Panel agreed:

1. That a Microbusiness Grant of £195 be awarded to Outcast Properties to fund the purchase of office equipment and digital technology.

2. That a Microbusiness Grant of £709 be awarded to Louise Beasley Social to fund the procurement of staff training on business advertisement.
3. That a Microbusiness Grant of £993 be awarded to CKG OT Ltd to fund the procurement of equipment and tools for additional services.
4. That a Microbusiness Grant of £800 be awarded to Gibson Blanc Photography to fund the purchase of a new office computer.
5. That a Microbusiness Grant of £1,431 be awarded to The Garden Spa to fund the purchase of new equipment, a website redevelopment and new external signage.
6. That a Microbusiness Grant of £2,000 be awarded to Strategic Marcomms Consultancy to fund the hire of an advertising consultant for three-month social media project.

Decisions made by Cabinet Members

The following decisions have been made by Cabinet Members and will take effect at 10.00a.m. on Friday 2 September 2022, unless the call-in procedure is activated. If you wish to request that a proposed decision is called in, please contact Member Services on 01444 477222 (Option 2) or e-mail committees@midsussex.gov.uk, in addition to making a written request to the Monitoring Officer, Tom Clark.

Covid Additional Relief Fund – Tranche 2

The Leader and Deputy Leader:

- i) Approved the Council's updated COVID19 Additional Relief Fund Discretionary Relief Guidelines at Appendix 1; and,
- ii) Gave delegated authority to designated senior officers to make relief awards within these guidelines.

Proposed New Lease – Haywards Heath Tennis Club, Victoria Park, Haywards Heath, RH16 4HT

The Deputy Leader:

- i. Authorised the grant of an Agreement for Lease and a Lease to Haywards Heath Tennis Club Limited to refurbish and occupy the Club House adjacent to the Tennis Courts for a term of 28 years at a rent of £100 per annum.
- ii. Authorised the Solicitor to the Council to conclude the transaction above on the terms outlined below, and on any such other terms and conditions as the Solicitor to the Council may recommend to protect the Council's position.

Copies of the reports are attached to this email. In due course, the reports will be Executive Decisions which can be found [here](#).



Committee Meetings

The Programme of Meetings for 2022-23 was agreed at Annual Council.

Please note that meeting start times vary.

All meetings are IN-PERSON in the COUNCIL CHAMBER unless otherwise stated.

Meetings for September and October are listed below:

SEPTEMBER 2022

- 8 September – Planning Committee @ 4pm
- 12 September – Cabinet @ 4pm
- 13 September – Liquor Licensing Panel @ 10am
- 14 September – Scrutiny Committee for Community, Leisure, and Parking @ 7pm
- 15 September – District Planning Committee @ 2pm
- 19 September – Cabinet Grants Panel @ 4pm – **Please note this is an additional meeting.**
- 20 September – Audit Committee @ 7pm – **Please note the new time for this meeting.**
- 21 September – Scrutiny Committee for Leader, Deputy Leader and Housing and Customer Services @ 7pm.
- ~~22 September – Scrutiny Committee for Housing, Planning and Economic Growth @ 7pm – **Please note that this meeting has been cancelled due to lack of business.**~~
- 28 September – Charity Trustees & Council @ 6:45pm & 7pm


OCTOBER 2022

- 5 October – Scrutiny Committee for Planning, Economic Growth and Net Zero @ 7pm
- 11 October – Licensing Committee @ 7pm
- 13 October – Planning Committee @ 4pm
- 17 October – Cabinet @ 4pm
- 20 October – District Planning Committee @ 2pm
- 24 October – Cabinet Grants Panel @ 4pm

Democratic Services has updated your O365 calendar with the new dates and times. Regular updates on the status of meetings in the forthcoming period will be provided to Members and the Council's public facing website will be continually updated.

Member Development Learning

All Member Development Learning Sessions are held in the Council Chamber unless otherwise stated. **Please confirm your attendance** to the session by emailing committees@midsussex.gov.uk.

Date & Time	Training Event	Indicator
1 November 2022 @ 10am	Licensing Training <i>(Essential for Licensing Members)</i>	



Planning Training

All of the Planning Training sessions have now concluded. A new folder containing the training slides and recordings from all sessions in one place has now been circulated to all Members. Please email committees@midsussex.gov.uk should you have any difficulties in accessing the folder.

Learning Pool

For online training that you can do conveniently in your own time, please visit the Learning Pool.



To complete your online learning pool training modules please visit:

<https://stc.learningpool.com/login/index.php>

The modules available for Members to complete are:

- Safeguarding Adults
- Safeguarding and Child Protection
- County Lines
- What is GDPR?
- Getting Started with Social Media.
- Business Continuity Management.
- Annotating and Editing Documents.
- Planning Application Decision Making for Members

Information and News

COVID-19 News

Covid is now endemic, and we are working to live with it. Covid rates in West Sussex and across the UK have continued to fall in the last week. The West Sussex rate now averages about 65 cases per 100,000 and well past the peak of Mid July 2022.

People are advised to remain cautious in busy indoor areas where ventilation is important. Mask wearing in busy indoor settings is also still advised (and now mandatory again in all NHS settings) together with regular handwashing.

The number of people in hospital with Covid in the UK is now below 8,000 but deaths within 28 days of a positive Covid test still average about 100 cases per day in the UK reflecting the higher Covid rates of Mid July 2022.

Those with Covid symptoms are asked to self- isolate until those symptoms have passed to safeguard others. Lateral Flow tests will indicate when you are most infectious with Covid.

The best way to avoid serious illness from a Covid infection is to maintain the benefits of vaccination. Everyone 5 and over is eligible for a Covid vaccination. Those over 75 and Covid vulnerable people 12 and over who have had the second booster vaccination are showing additional protection against Covid infection and those eligible who have not yet had their booster are urged to come



forward. Further booster vaccinations will be offered to everyone 50 and over from September 2022 with contact being made with eligible people for this further vaccination.

In West Sussex about 7% of the population 12 and over remain without any Covid vaccinations and those people continue to be encouraged to come forward to get their first vaccination.

Being fully vaccinated makes overseas travel more straightforward and reduces the need for privately sourced Covid tests as part of some overseas travel requirements.

Please see the latest public data from West Sussex [here](#).

Updates to the Constitution

The constitution has been updated following the management restructure and the use of the electronic voting system in the Council Chamber. This will replace the existing version on the web site. Please find a link to the updated version below:

[Browse - Constitution - Mid Sussex District Council](#)

Tom Clark, Monitoring Officer

LGA Webinars on Councillor Safety

As part of the LGA's Civility in Public Life Programme, the LGA will be hosting a series of webinars on councillor personal safety and handling online abuse and intimidation. These free webinars will provide attendees with an awareness of the steps that can be taken to manage trolls and cyber-bullies and being safe online, and practical guidance on personal safety measures offline:

[Personal safety for councillors, Monday 19 September 2022, 5.00pm - 7.00pm](#)

[Handling online abuse and intimidation, Thursday 27 October 2022, 10.00am - 12.00pm](#)

[Personal safety for councillors, Wednesday 7 December 2022, 1.00pm - 3.00pm](#)

Net Zero - Virtual Member Briefing Invitation

Following the adoption of our Sustainable Economy Strategy, the Council has commissioned a globally recognised consultancy, Ricardo, to analyse and advise on Mid Sussex's work towards carbon net zero.

Using Ricardo's analysis, Officers are currently working to create draft net zero target recommendations for both the Council and the District.

The draft net-zero target recommendations will be presented to the Council at its meeting on in November 2022, following discussion at the Scrutiny Committee for Planning, Economic Growth and Net Zero on the 5 October 2022.

Given the importance of this work the Leader would like to invite all Members to a workshop to present the Ricardo analysis and draft net-zero target recommendations to you.

The workshop will take place virtually at: **6pm on Tuesday 6th September 2022.**

Please give any apologies to chiefexecutiveoffice@midsussex.gov.uk



Modern Slavery and Exploitation Helpline

Our Communities Directorate would like to promote to professionals the free, confidential, 24/7 UK national Helpline with advice and help for everyone, run by charity @UnseenUK.

08000 121 700 [modernslaveryhelpline.org](https://www.modernslaveryhelpline.org)

The Modern Slavery & Exploitation Helpline website: <https://www.modernslaveryhelpline.org/>

Unseen Professional's App

On the Unseen app, which can be particularly helpful for professionals to have on their phone there are reminders about what to look out for in terms of modern slavery indicators. It is also a channel through which you can contact the helpline: <https://www.unseenuk.org/about-modern-slavery/download-the-app/>

Charity Music Night in support of Kangaroos Fun Disability Clubs

The Chairman, Councillor Margaret Belsey is hosting an evening of swing music in aid of her chosen local Sussex charity Kangaroos Fun Disability Clubs.

The Swing Ninjas will be performing a mix of New Orleans and UK Swing at the Chequer Mead Theatre, East Grinstead on **Thursday 20 October 2022 at 7pm.**

Tickets are available to buy now at www.chequermead.org.uk priced at £20, with a half-price ticket option for children under 16.

The Swing Ninjas are a high energy swing band with a modern musical flair. Their vocal harmonies and highly skilled performances breathe new life into classic swing tunes and bring the spirit of New Orleans straight to East Grinstead. It promises to be a lively and entertaining evening and a great way to support a fantastic local charity. Any assistance in publicising this event would be greatly appreciated as would your support in attending on the evening.

Please click [here](#) for the poster.

South Down News

Please see the latest news on the South Downs through the link below:

[Win a free day out for a farming adventure and more than £600,00 invested in a range of new nature-friendly farming projects.](#)

News Releases

For further information or copies of the news releases listed below, please contact the Press Office on 01444 477 387 or use the following link: <http://www.midsussex.gov.uk/my-council/council-magazine-and-press-releases/press-releases/>

19 August 2022 - [Bolney by-election candidates announced](#)

